

PACK 811

Cub Scouts



2010-2011 Volunteer Checklist

Welcome to the Pack 811 Cub Scout Family

Each family must fill out and turn this in with your son's annual dues to complete the Pack 811 Cub Scout application process.

Cub Scouting is for parents as well as our boys. We have a fine group of families who have indicated a willingness to help run

Leadership opportunities exist at the Committee, Pack and Den Levels. These leaders will assist in the direction of the Activities and Events volunteers.

On the volunteer checklist, please check one Leadership opportunity, and under Activities and Events, please check and number your top 3 choices you will be ready to assist with. Our Leaders will contact you with the details and check with your availability when the event approaches. Please note that we urge new scout families to sign up in leadership positions as well as activities and events. This ensures the continuation of the Pack each year.



this parent-sponsored organization. All families of Pack 811 are expected to volunteer 10-12 hours at the Den, Pack or Committee level each Scouting year. There are both leadership and event opportunities. Your participation is essential to provide a quality Scouting Program.

Parent Name(s):

Scout Name:

Den#:

Email:

Phone #:

“A hundred years from now, it will not matter what my bank account was, the sort of house I lived in or the kind of car I drove, but the world may be different because I was important in the life of a child.”



Leadership Opportunities



Pack and Pack Committee: 1 Year commitment (check one)

- **Committee Chair (Pack Committee Leader)**
- **Assistant Committee Chair**
- **Cub Master (Pack Leader/Master of Ceremonies)**
- **Assistant Cub Master**
- **Religious Emblem Coordinator**
- **Treasurer**
- **Awards Coordinator**
- **Recruiting Coordinator**
- **Webmaster**
- **Training Coordinator**
- **Volunteer Coordinator**
- **Den Leader**
- **Assistant Den Leader**

Leadership Description

Committee Chair: Supervise Pack Committee operation by calling and presiding at the Pack committee meetings and planning sessions, assign duties to committee members, plan for the Pack charter review and renewal, approve bills before payment, maintaining adequate pack records, appoint a committee member to be responsible for Your Protection Training, confer with Cub Master on policy matters, report to Chartered organization
Approx. 5-8 hours of volunteer time per month.

Cub Master: Conduct the quality, year round Pack program, which includes leading the monthly Pack meeting with the help of other leaders/parents. Encourage graduation of Webelos Scouts into a Boy Scout troop. Maintain good relationships with parents, guardians, and Boy Scout Troops. Promote Bobcat ceremony, Advancement recognition ceremonies, National summertime Pack Awards, the religious emblem and other awards.
Approx. 5-8 hours of volunteer time per month.

Religious Emblem Coordinator: Opens every pack meeting and event with a prayer. Promotes Pack commitment to "Duty to God" by providing information and guidance to parents, leaders, and Cub Scouts on religious emblem and patch programs, such as Light of Christ and Parvuli Dei programs, other religious emblems, and patch programs such as Rosary series, Footsteps of American Saints, and Duty to God. Supports role of parents as primary catechists.
Approx. 5-10 hours of volunteer time in Fall; less in other months

Treasurer: Help the Pack Committee and Cub Master establish a sound financial program for the Pack with a Pack budget plan. Maintain a bank account in the Pack's name. Collect and deposit dues and fundraising revenue. Issue checks for approved

expenditures. Make regular monthly reports on the Pack's financial condition at the monthly Pack Committee meeting. Monitor the Pack's Scout Shop Account.

Approx. 1-3 hours of volunteer time per month.

Awards Coordinator: Have a working knowledge of advancement plans, master advancement records for the pack and make them available for den leaders and parents.

Approx. 1-4 hours of volunteer time per month.

Recruiting Coordinator: Coordinate recruiting efforts at St. Angela School and at the church. Review all Cub Scout and Leader applications for completeness and attach dues check and parent volunteer checklist to application. Forward Pack copy with scout health history to Awards team, take Council copy to Scout Shop to register the new scouts/leaders, forward parent volunteer checklist to Volunteer Chairperson, forward everything else to Treasury. Work with the Committee leadership to get boys properly placed in dens and new den leaders established and trained.

Approx. 10 hours of volunteer time for fall and spring.

Webmaster: Maintain the Pack website which includes updating calendar and events, leadership page, keep the parent and leader email listing current, expand content.

Approx. 1-3 hours of volunteer time per month.

Training coordinator: Educate and inform leaders and parents on required Youth Protection Training, Basic Leader Training. Inform Pack leaders of training opportunities and arrange for them to attend training sessions. Maintain roster of who has complete training.

Approx 1-3 hours of volunteer time per month.

Volunteer Coordinator: Maintain log of completed volunteer checklist, summarize volunteer/contact info, for each position for the Scouting year. Ensure each family has filled out the volunteer checklist. Distribute job descriptions to each volunteer (www.scouting.org). Obtain event descriptions, to-do lists, and vendor contact info from prior year volunteer.

Approx. 1-3 hours of volunteer time per month.

Den Leader: Provide leadership in carrying out the Pack program in the den. Enlist den parents to help provide leadership, assistance and support at all den/pack meetings and activities. Take part in the annual Pack program planning and Pack Committee monthly meetings. Support the policies of BSA. Get adequately trained. Develop and maintain good working relationships with den families. Use parent talents to help enrich the den program. Keep accurate advancement records and see that boys receive recognition for their achievements. Collect and submit parent volunteer checklist.

Approx. 10-15 hours of volunteer time per month



Activities and Events



One-time Commitment (Identify your top 3 choices)

- **Popcorn Fundraiser Team (Aug-Nov)**
- **ACT Food Drive Team (Sept-Oct)**
- **Pinewood Derby Team (Dec-Jan)**
- **Raingutter Regatta/Space Derby (Jul-Aug)**
- **Bike Rodeo (Aug)**
- **Blue and Gold Team (Feb)**
- **Scout-O-Rama (Mar - May)**
- **Day Camp (May - Jun)**
- **Recruitment (Apr - Jun)**
- **Family Camp (Mar-Jun)**

Activities and Events Description

Popcorn Fundraiser Team: (Aug-Nov). Attend one time Council level training. Help the Popcorn Kernel promote fundraiser and raise awareness at the September Pack meeting, help coordinate the Show-N-Sell at banks/church, aid with pick up and distribution of the popcorn. Maintain popcorn inventory and sales records. Coordinates rewards for the top sellers
Approx. 3-8 hours of volunteer time per team member

ACT Food Drive Team: (Sept-Oct) Coordinate the pick up and distribution of bags to the Church and to help transport food from the hall to the ACT office. Promotes event to pack families and schedules volunteer effort.
Approx. 3-6 hours of volunteer time per team member

Pinewood Derby Team: (Dec - Jan) Purchase kits for the scouts. Help plan the derby race including derby check in, set up/ take down and managing the track and computerized scores, create award certificates and purchase trophies, help promote and run the event. Photographers needed.
Approx. 2-8 hours of volunteer time per team member

Raingutter Regatta/Space Derby: (Jul-Aug) Purchase kits for the scouts. Help plan the races including check in, set up /take down and manage the tracks, create award certificates and purchase trophies, help promote and run the event.
Approx. 2-8 hours of volunteer time per team member

Bike Rodeo: (Aug) Help make this two wheel event fun for our boys and their siblings. Set-up bike courses, help direct the different events, and organize the BBQ lunch.
Approx. 2-4 hours volunteer time per event.

Blue and Gold Team: (Jan-Feb) Help plan and put on Scouting's birthday party. This includes reserving the location, planning the food, decorations, and ceremonies.
Approx. 2-6 hours of volunteer time per event.

Scout-O-Rama: (Mar-May) Pick up tickets for the Pack, distribute tickets by den, promote SOR at a pack meeting. Organize the sales of SOR tickets at Ralph's. Maintain financial records, order and distribute prizes.
Approx 2-8 hours of volunteer time per month.

Day Camp Coordination: (May-Jun) Coordinates and promotes participation in Council's annual summer day camp. Recruits volunteers to watch over the scouts for the 1 week event.
Approx. 2-6 hours of volunteer time per month.

Recruitment: Assist the Pack Recruiting Chairperson during our recruiting efforts at St. Angela School and Church. Assist at the parent informational and sign up day.
Approx. 5-9 hours of volunteer time

Family Camp: (Mar-Jun) Organizes and coordinates the yearly family camp. Locate and book the camp site. Promote family camp at pack meetings and by email. Register scout families for camp ad collect camp fees. Coordinate with sign up families regarding camping logistics. Organize activities at family camp and work with camp coordinator to get parent help. Proved all payments and paperwork to camp. Plan and coordinate all food, snacks, and equipment for camp. Conduct camp check in and check out of pack.
Approx. 6-10 hours of volunteer time

